

## Dear member of District 2

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### Society Reports

Some quick reminders:

1. Annual Reports need to be filed by Feb 1.
2. OHA Reports get sent to me: Jeff Blackadar, 1143 Burgundy Lane, Ottawa, ON, K1C 2M9
3. OMAFRA reports get sent to the OMAFRA office or are submitted on line.
4. Your OMAFRA report must be received by 1 Feb to get your Society grant.
5. Here are the reports I have, please check the status of your Society:  
<http://spreadsheets.google.com/pub?key=t4AbXcH7FoYmr4gQQTP9y3g&output=html>

For the OHA report forms see:

<http://www.gardenontario.org/abo/forms.php>

For the annual report and volunteer hours forms. I encourage you to fill out your reports in Microsoft word and e-mail them to me ([web@ottawahort.org](mailto:web@ottawahort.org)) to save postage. Please confirm I have received them.

For the OMAFRA report see:

[http://www.omafra.gov.on.ca/english/rural/returns/hort\\_society\\_return.htm](http://www.omafra.gov.on.ca/english/rural/returns/hort_society_return.htm)

Read the forms before filling them in. I encourage you to submit your OMAFRA forms electronically to save postage expenses. Before submitting, print your form as a backup. Please send me an e-mail to let me know you've filed.

If you have new executives in your Society, please send their contact information to Bonnie or me. I'd like to make sure everyone is informed in the district.

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**[Greater Ottawa Water Garden Horticultural Society](#) is now a member of the OHA and District 2.**

Welcome!

<http://www.ottawawatergardens.com/>

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## District 2 Constitution

We will be ratifying the changes to the District 2 Constitution at our AGM in Kemptville. To save time at the AGM, if you board or general members have any questions about the new constitution they are encouraged to ask them in advance. The updated constitution that we will ratify at the AGM is here: <http://www.gardenontario.org/site.php/district2/news/online/1391>

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## District 2 Offices - Nominations

During our AGM elections will be held for the District 2 offices of Director and Assistant Directors. Nominations are open for these positions. Societies can make a nomination for these offices in advance of the AGM by contacting the chair of the nominations committee, Sheila King, Past District Director. [sheilaking.hort@rogers.com](mailto:sheilaking.hort@rogers.com) Nominations for offices may also be made from the floor of the AGM during each election. Nominees must be willing to serve.

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## District 2 Book Sale

We will be having a book sale to raise funds for District 2. Please collect donations of gardening books for this sale. Donations can be delivered at the District 2 AGM in Kemptville. Thank you.

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## Treasurer Security

### treasurer letter of credit 1 Introduction:

Out with the old and in with the new.

[http://www.gardenontario.org/docs/tloca\\_1out\\_with\\_the\\_old\\_in\\_with\\_the\\_new.doc](http://www.gardenontario.org/docs/tloca_1out_with_the_old_in_with_the_new.doc)

### treasurer letter of credit 2 instructions

Completing and submitting the Society Treasurer Letter Of Credit Agreement.

[http://www.gardenontario.org/docs/tloca\\_completing\\_and\\_submitting\\_loca.doc](http://www.gardenontario.org/docs/tloca_completing_and_submitting_loca.doc)

### treasurer letter of credit form

Society Treasurer Letter Of Credit Agreement form.

[http://www.gardenontario.org/docs/tloca\\_letter\\_of\\_credit\\_agreement\\_fill\\_in\\_form.doc](http://www.gardenontario.org/docs/tloca_letter_of_credit_agreement_fill_in_form.doc)

## **treasurer letter of credit instruction form**

Letter of Credit Agreement.

[http://www.gardenontario.org/docs/tloca\\_letter\\_of\\_credit\\_agreement\\_instruction\\_form.doc](http://www.gardenontario.org/docs/tloca_letter_of_credit_agreement_instruction_form.doc)

## **OHA Youth Newsletter**

All OHA Youth Newsletters are available on the OHA web site at:

<http://www.gardenontario.org/act/youth.php>

The OHA is conducting a survey on the Youth Newsletter, see:

[http://www.ottawahort.org/ysurvey/survey.php?s\\_id=5](http://www.ottawahort.org/ysurvey/survey.php?s_id=5)

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## **OHA Roadsides Project**

see:

<http://conservation.gardenontario.org/>

Help Fund Roadsides

Roadsides is funded project by project. The two pilots will be completed by the Conservation & Environment Committee. We will need about \$600 for plants. You can help by sending a donation to the OHA -- noting that the donation is for the Roadsides pilots.

OHA

c/o Janet Moyser, Secretary

45 Blairs Trail

Kincardine ON N2Z 0B3.

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